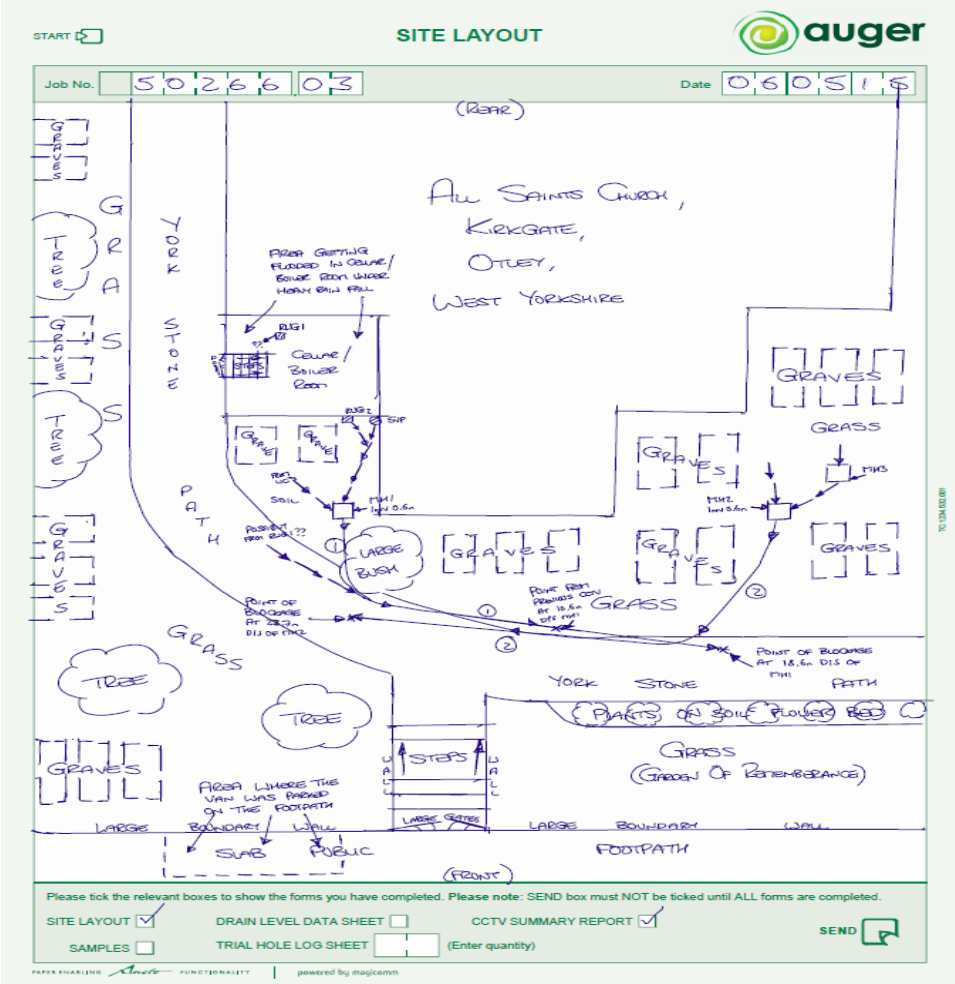
Work instruction:	Date Raised
Site Layout (Drainage)	18/06/2012

Work Description

Process for preparing site layout

Instruction

1. **Your site layout should be drawn including details of the property outline, surface conditions (including any relevant defects), boundary lines, retaining walls, specialist floor coverings, slopes and directions, heights, steps etc also indicating drain lines, gullies, rwp's, svp's, MH's including depths and numerically numbered linking it to your codes / chainage, arrows, trial holes, BH's, trees, shrubs with approx. heights.**
2. **Include as much relevant information as possible as this will help with costings and any further recommended works.**
3. **Example:**



Responsibilities

Drainage Investigation & Site Investigation Engineers

Key Objectives

Quality information sent from site to office to enable preparation of accurate report
All in accordance with WRc – The Drain Repair Book – 4th Edition, best practice manual for the inspection and repair of domestic and light industrial drains